



**Armed Forces Entertainment**  
***Entertainer Application Instructions***

Thank you for your interest in the Armed Forces Entertainment program. The first step in touring with us is to submit a completed application package for review. Please follow the instructions carefully, as we do not review incomplete or incorrect packages.

Step 1 Complete application form (attached)

Step 2 Review and sign disclosure form (attached)

Step 3 Provide the following items with your application package:

<b>Item</b>	<b>Musical Group</b>	<b>Non-Musical Group</b>	<b>Format</b>
Biography (2 pages or less)	Required	Required	Paper PDF, .doc, .txt, .rtf OR Link to EPK
Resume (2 pages or less, list shows in last 6 months)	Required	Required	Paper PDF, .doc, .txt, .rtf OR Link to EPK
Promo Photo	Required	Required	Three images w/ at least one high resolution photo
Press Clippings	Required	Required	Paper PDF, .doc, .txt, .rtf OR Link to EPK
Song List (Include original and cover material)	Required	N/A	Paper PDF, .doc, .txt, .rtf OR Link to EPK
3 music clips, minimum 90 seconds each	Required	N/A	CD or MP3 OR link to clips on web
Streaming video	Optional	Required, minimum 10 minutes	DVD, MPEG, WMV OR link to clips on web
Stage Plot	Required	Required	Paper PDF, JPEG, PPT OR Link to EPK
Production Requirements	Required	Required	Paper PDF, .doc, .txt, .rtf OR Link to EPK
Rider	Required	Required	Paper PDF, .doc, .txt, .rtf OR Link to EPK
Equipment List	Required	Required	Paper PDF, .doc, .txt, .rtf OR Link to EPK

Step 4 Please send completed application packages to:

Armed Forces Entertainment  
 Entertainer Application  
 1225 S. Clark St. Suite 413  
 Arlington VA 22202

Armed Forces Entertainment now accepts electronic applications. Groups may mail all required information on a CD-ROM or email the information to us. Email applications can include the required documents as attachments, or you may link to your Electronic Press Kit.  
 Electronic applications can be sent to: **armedforcesentertainment@pentagon.af.mil**



**ARMED  
FORCES**  
ENTERTAINMENT®

**Armed Forces Entertainment**  
***Entertainer Application Form-***  
***Non-Musical Group***

<b>Group Name</b>	
<b>Genre (Select all that Apply)</b>	
<input type="checkbox"/> Stand-up Comedy	<input type="checkbox"/> Improv/Comedy Theatre
<input type="checkbox"/> Motivational Speaker	<input type="checkbox"/> Drama/Musical Theatre
<input type="checkbox"/> Ethnic Dance	<input type="checkbox"/> Pro Sports Team Cheerleaders
<input type="checkbox"/> Other Dance	<input type="checkbox"/> Magic/Illusionist
<input type="checkbox"/> Children's/Family	<input type="checkbox"/> Variety Show
<input type="checkbox"/> Sports/Fitness	<input type="checkbox"/> Other
<b>Group Website</b>	
<b>Electronic Press Kit</b>	
<b>MySpace/Fan Page</b>	
<b>Total Number in Group</b>	
<b>Performers</b>	
<b>Management</b>	
<b>Technical/Support</b>	
<b>Contact Information</b>	
<b>Name</b>	
<b>Role in Group</b>	
<b>Street Address</b>	
<b>City</b>	
<b>State</b>	
<b>Zip Code</b>	
<b>Phone #</b>	
<b>Fax #</b>	
<b>Email Address</b>	
<b>Has anyone in the group traveled outside the USA/Canada?</b>	
<input type="checkbox"/> Yes <input type="checkbox"/> No    If Yes, Where:	
<b>How did you find out about AFE?</b>	
<input type="checkbox"/> AFE Website	<input type="checkbox"/> Referred by another entertainer:
<input type="checkbox"/> Tradeshow:	<input type="checkbox"/> Magazine/Newspaper:
<input type="checkbox"/> Banner ad on website	<input type="checkbox"/> Approached by AFE
<input type="checkbox"/> Other:	



**Armed Forces Entertainment**  
***Disclosure Form***

Please read and initial the following statements and sign at the bottom of the form.

Initial

1. I understand that Armed Forces Entertainment reserves the right to review all application packages for quality and content. Packages are accepted based on quality and the requirements of our supported commands.

\_\_\_\_\_

2. I understand that Armed Forces Entertainment cannot accept all entertainers that apply and that selection for a tour is not guaranteed even if my group is accepted into the program.

\_\_\_\_\_

3. I understand that participation in the Armed Forces Entertainment Program is voluntary; that no talent fees or salaries are paid by Armed Forces Entertainment.

\_\_\_\_\_

4. I understand that all members of the group are required to hold valid US passports to be eligible for touring.

\_\_\_\_\_

5. I certify that all members of the group are 18 years of age or older.

\_\_\_\_\_

6. I understand that if accepted, my group is eligible to tour for up to one year from the date of acceptance. After one year, I must re-apply to the program.

\_\_\_\_\_

7. I understand that Armed Forces Entertainment cannot return any application packages, regardless of disposition.

\_\_\_\_\_

8. I understand that I am required to provide all equipment for my group (instruments, audio, lighting) excepting when Armed Forces Entertainment provides pre-positioned or rental equipment. In the event that pre-positioned equipment is provided, Armed Forces Entertainment will only ship items that are not provided on-site (instruments except drums, effects, other items only with the approval of Armed Forces Entertainment.)

\_\_\_\_\_

9. I will notify Armed Forces Entertainment of any changes to the genre, lineup and contact information for the group; failure to do so may result in removal from the Armed Forces Entertainment program.

\_\_\_\_\_

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE